



# HOWE SOUND BIOSPHERE ROUNDTABLE RECRUITMENT

Howe Sound Biosphere Region Initiative Society (HSBRIS)  
PROCESS

## APPLICATIONS

1. Public call for members (targeted emails, social media channels and word of mouth).
2. Applicants review this document and the reference documents found here – <https://www.howesoundbri.org/howe-sound-biosphere-roundtable>.
3. Applicants may contact the HSBRIS Executive Director for any further information.
4. Applicants submit online application form or expression of interest form.

## SELECTION

1. The Recruitment Committee reviews the applicants against criteria and may request more background information and references.
2. The Recruitment Committee may request to meet with the shortlisted applicants.
3. If further consideration is warranted, references are checked.
4. A final meeting may be required.

## APPROVAL

1. HSBRIS Board reviews applications put forward by the Recruitment committee.
2. A decision is made about an invitation to join the Roundtable.



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## RECRUITMENT FAQ

Are you looking to meaningfully contribute to a high-profile non-profit dedicated to ensuring sustainability and ecosystem protection in the Átl'ka7tsem / Howe Sound region? Are you strongly connected to the area and passionate to see sustainable development and the protection of its marine and terrestrial ecosystems? Are you committed to Indigenous reconciliation principles? Do you enjoy collaborative consensus building and networking with a cross section of people from around the region? If so, the Howe Sound Biosphere Region Initiative Society (HSBRIS) is recruiting up to thirty members to its multi-sectoral Roundtable.

### **What is the Howe Sound Biosphere Roundtable?**

As required by the UNESCO Man and the Biosphere Program (MAB), organizations or states responsible for the UNESCO designation must have a management plan that guides the region toward the objectives of the MAB framework. The Howe Sound nomination documents included the outline of the governance model we would use to steer the management of the biosphere region. The management plan is developed following the *Technical Guidelines* of the UNESCO program. The Management Plan, known as the Nchu'ú7mut/Unity Plan has been drafted following a multi-year process of building on the goals and commitments of the UNESCO nomination, conducting a current SWOT analysis and setting out strategic goals and priorities that will ensure a sustained success in maintaining the designation as a UNESCO Biosphere Region.

The Roundtable is an opportunity to network and build relationships with people across the region from a variety of sectors and communities. It is an advisory or think tank group that consider the long-term future and sustainability of the UNESCO objectives. The members bring their perspectives based on their knowledge of their sector/area of focus/interest. The members are recommended by their peers but do not speak for their sector.

### **What is the purpose of the Roundtable?**

To provide advice and strategic guidance to HSBRIS in order to: advance biodiversity conservation in the region's marine and terrestrial ecosystems; advance sustainable development in line with UNESCO's Man and the Biosphere Program and UN's Sustainable Development Goals, and advance reconciliation.



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### **What is the role of the members?**

To advise and support the development and implementation of Átl'ka7tsem/Howe Sound UNESCO Biosphere Region Nchu'ú7mut/Unity Plan strategic goals, priorities and actions that support those overarching objectives.

### **Who convenes the Roundtable?**

HSBRIS is a registered BC Society (pending charitable status) that successfully achieved UNESCO designation as a Biosphere Region in September 2021. The Society now manages the Biosphere Region designation. This complex task requires the work of dedicated volunteers and staff to oversee many relationships, activities, research and convening of partners.

More details are available at [howesoundbri.org](http://howesoundbri.org).

### **Who will be on the Roundtable?**

A maximum of 30 people that will include people from the sectors below. This representation may alter over time to reflect changing priorities or interested parties.

- Government: local/regional, provincial and federal and Sḵw̱x̱wú7mesh Uxwumixw
- Academia: Primary, secondary and post-secondary
- Civil Society: Community groups and youth camps
- Non-government organizations: marine and terrestrial conservation, social and recreation
- Private sector: Tourism, forestry, development and small business

### **What is the commitment?**

The Roundtable will meet twice a year for a full day. Positions are for two years. Roundtable members will:

- Be strategic thinkers
- Be aware and engaged in issues affecting their sector
- Be committed to the holistic health of the region
- Be committed to UNESCO and Biosphere Region principles
- Be trusted – agree to Guiding Principles – leaving personal agendas at the door



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- Be connected to the region
- Disclose any conflicts of interest
- Agree with the principles of UNDRIP and have received decolonization training
- Preferably not participate in overlapping forums, to broaden the diversity of people engaging in the biosphere region<sup>1</sup>

HSBRIS is committed to equity and inclusion and are partial to those who know and love Átl'ka7tsem/Howe Sound.

### **How can I apply to be on the Roundtable?**

HSBRIS is recruiting for members from October to December 2023. See the next section for details on how to apply.

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<sup>1</sup> Individuals who do participate in other forums can still apply, however, preference may be given to those who do not participate.



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## HOWE SOUND BIOSPHERE ROUNDTABLE APPLICATION

Please complete the application form here – <https://www.howesoundbri.org/roundtable-application-form> – **before November 30, 2023.**

If you would prefer to just register interest at this stage, please complete this form – <https://www.howesoundbri.org/roundtable-expression-interest-form>

You may also use the Expression of Interest form to ask any questions that might influence your decision to reply. Alternatively, you can contact Ruth Simons at [ruthsimons@howesoundbri.org](mailto:ruthsimons@howesoundbri.org).